

**Pencadlys Heddlu**

Heol y Bont-faen  
Penybont  
CF31 3SU

Mewn argyfwng ffoniwch **999**  
fel arall, ffoniwch **101**  
Gwefan: [www.heddlu-de-cymru.police.uk](http://www.heddlu-de-cymru.police.uk)


**Police Headquarters**


Cowbridge Road  
Bridgend  
CF31 3SU

In an emergency always dial **999**  
for non-emergencies dial **101**  
Website: [www.south-wales.police.uk](http://www.south-wales.police.uk)

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Police Licensing Officer,  
Neath Police Station.

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Mr N. Chapple,  
Legal Regulatory Services Manager,  
Neath Port Talbot Council.  
Civic Centre,  
Port Talbot.

18<sup>th</sup> May 2022.

**Police Observations to application for the Grant of a premises licence under the Licensing Act 2003.**

In relation to the application for a premises licence under the Licensing Act 2003 at the below-referred licensed premises:

Name:

Address: 7A The Parade, Neath, SA11 1RB

The Application is for a premises licence for the following Licensable activity;

Supply of Alcohol (Off sales only): 09.00hrs to 19.00hrs Mon – Sat  
09.00hrs to 16.00hrs – Sun

Hours open to the public: 09.00hrs to 19.00hrs Mon – Sat  
09.00hrs to 16.00hrs – Sun

This application is submitted by Anita Kacziba, a director of A&K Catering Ltd for the grant of a premises licence to enable the applicant to sell alcohol for consumption off the premises, as part of a convenience store. The store is a corner grocery shop that sells Hungarian products which is situated on the Parade, in Neath town centre.

I draw your attention to Guidance issued by the Secretary of State under Section 182 of the Licensing Act 2003. Paragraph 1.4 of the Guidance stated the promotion of the statutory objectives is a paramount consideration at all times.

Section 1.15 of the guidance recommends that licence applicants contact responsible authorities when preparing their operating schedules. South Wales Police actively encourages early engagement and consultation in order to assist applicants, to work in a partnership approach, however no such contact or advice about the operating schedule has been sought from the Police on this occasion which has, I believe, resulted in an operating schedule that appears to more like a set of mission statements rather than proposed conditions.

I would request the following conditions be added as outlined below prior to the grant of this licence should this application be successful;

### **The Prevention of Crime & Disorder:**

The operating schedule does refer to the provision of CCTV, so I would ask that the condition reads as follows;

1. A Digital CCTV system shall be installed, or existing system maintained, at the premises which will be operational at all times when the premises is open to the public & be capable of providing pictures of evidential quality in all lighting conditions particularly facial identification. The CCTV recordings must be correctly timed and date stamped & retained for a period of 31 days and made available for viewing by the Police or an authorised Officer of the Licensing Authority on request.

The system must provide coverage of the following areas:

- The exterior frontage of the premises
- The entrances and exits to the premises;
- The interior public areas of the premises;

I would also request that the following condition be added;

2. A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises is open to the public. This staff member shall be able to show and provide Police or authorised officer recent data or footage with the absolute minimum of delay following a lawful request.
3. An incident recording book shall be maintained at the premises showing details of the date and time of all assaults, injuries, accidents or ejections,



as well as details of the members of staff involved, the nature of the incident and the action/outcome. The book must be kept available for inspection by the Police and authorised officers of the Local Authority.

### **The Protection of Children from Harm:**

There is mention of not selling to people under 18 and mention of a Challenge 25 age verification policy, so I would ask that the following be added;

4. A Challenge 25 policy will apply and Proof of age will be required from any person who appears to be under the age of 25 years who attempts to purchase or consume alcohol. The means of verification should be a form of identification which bears their photograph, date of birth and a holographic mark and should be restricted to:-
  - P.A.S.S Accredited Proof of Age Schemes e.g,Citizen Card,
  - Proof GB
  - Photocard driving licence or passport.

I would also ask that the following conditions be added;

5. Signage shall be displayed in a prominent position within the premises informing of the Challenge 25 policy.

There is mention and staff training so I would ask that the following be added;

6. Premises to keep up to date records of staff training in respect of age-related sales, in written or electronic format, available for inspection on request by an authorised officer.

And that the following also be added;

7. A log shall be kept detailing all refused sales of alcohol. The log should include the date and time of the refused sale and the name of the member of staff who refused the sale. The log shall be available for inspection at the premises by the police or an authorised officer of the Council at all times whilst the premises are open.

I believe that the conditions suggested are proportionate, are in line with this type of premises and will help promote the Licensing Objectives.

The application also proposes that Bettina KASZAS become the DPS of the premises. Nothing is known to their detriment so there are no objections to this appointment.



The above information is submitted for your information and consideration.

Yours sincerely,

*Nick Bailey*

Police Licensing Officer  
(On behalf of the Chief Officer of Police)

Mae Heddlu De Cymru yn croesawu derbyn gohebiaeth yn Gymraeg a Saesneg. Byddwn yn ateb gohebiaeth a dderbynnir yn Gymraeg yn Gymraeg ac ni fydd gohebu yn Gymraeg yn arwain at oedi.  
South Wales Police welcomes receiving correspondence in Welsh and English.  
Any correspondence received in Welsh will be answered in Welsh and corresponding in Welsh will not lead to a delay in responding.



**Jeremy Vaughan**  
Prif Gwnstabl | Chief Constable

Heddlu De Cymru  
**South Wales Police**

